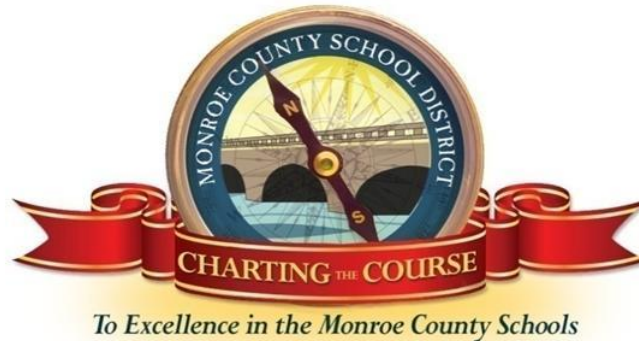


THERESA AXFORD
Superintendent of Schools



Members of the Board

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District # 2
ANDY GRIFFITHS
Vice-Chairman

District # 3
MINDY CONN

District #4
JOHN DICK
Chairman

District # 5
DR. SUE WOLTANSKI

Bid No: RFP 2022015
Name of Bid: FEMA Consultant Services
Post Date: 6/15/2022
Notice Post Time: 5:00 p.m.

Q&A Response No: 2

Q1. Can Monroe County School District please provide the dates for the anticipated period of performance for the FEMA Consulting Services contemplated under this RFP?

A1. The anticipated contract period will be September 1, 2022 to August 31, 2023 with a 3 year renewal option.

Q2. Does Monroe County anticipate making multiple awards for the RFP services?

A2. This will be determined during the bid committee review of all submitted proposals.

Q3. How many schools (school campuses) make up the district and where are their locations?

A3. 15 schools. Please visit our website at www.keysschools.com for locations.

Q4. Are there contractors currently providing FEMA-related support for the Monroe County School District? If so, can you share the list of these vendors?

A4. MCSD has an existing contract with one vendor to provide these services on an as-needed basis. Award notifications are posted at <https://fl02202360.schoolwires.net/Page/5593>

Q5. Can the Monroe County School Board confirm the allotted budget set aside for this potential contract?

A5. Contracted budget is anticipated to NTE \$150,000, but is subject to change.

Q6. Please elaborate on “audit requirements” and expectations.

A6. Selected vendor will provide FEMA Public Assistance Consulting Services in compliance with the requirements of FEMA and the State of Florida. Consultant will assist in drafting responses to any Federal Grant audit findings.

Q7. “The Respondent shall describe the approach and methodology it will use to accomplish the work defined herein. The project approach shall include information on schedule and availability where applicable.” Please clarify whether “availability” is referring to staffing availability?

A7. Describe your Project Approach and team availability beginning with Preliminary Damage Assessment and concluding with Closeout of the Federal Grant.

Q8. The RFP requires “Audited financial statements for the prior three years for the responding entity or for any entity that is a subsidiary to the responding entity.” As a private organization, we have no audit requirement, nor do we have a requirement to prepare financial statements for external release. Will the School District accept a letter of financial strength in lieu of financial statements?

A8. Privately held corporations shall provide proof of ownership and attach unaudited financial statements to the RFP response.

Q9. The checklist includes an “Identical Tie Proposals Form”. There does not appear to be such a form included in the solicitation. The reference on page 32 does not include any required fields or signature blocks. Is there an Identical Tie Proposals Form that is required to be included with the proposal? If so, will the School District please provide the required form?

A9. Refer to Page 32 of the RFP

Q10. Could the School District please provide the initial period of performance? Page 26 of the RFP states that the contract may be renewed for a period of up to 3 years, but does not provide the initial period.

A10. See answer to question #1 above.

Q11. Will interviews for short-listed respondents be held in-person or virtually?

A11. Virtual is acceptable